

Welcome to Night Classes at FHV!

Thank you for choosing to study with us at night. Here's what you need to know about how our night classes work:

Class Times

- Night classes run from **5:00 PM to 9:00 PM**, Monday to Friday.
 - Some courses may run on weekends if needed.
 - You'll get a break during each session.
-

Enrolment & Payment

- Book your place early – spots are limited.
 - Your enrolment is confirmed once payment is made and paperwork is submitted.
-

Attendance & Punctuality

- Full attendance is required for certification.
 - Arrive on time – doors may close once class begins.
 - If you're running late, please let us know.
-

Getting In

- Night classes are held at our secured site – look out for signage or call us if you're unsure where to go.
 - Entry may be from a specific gate or door after hours.
-

Safety First

- Practical training at night is well-lit and supervised.
 - Follow all trainer instructions and wear PPE if required.
-

Changes to Training Dates & Practical Sessions

- While we do our best to stick to night class schedules, **some training may need to take place during the day.**
 - This is especially true for **group-based practical activities** like **rigging**, which require a minimum number of students for safe and effective delivery.
 - If there are **not enough participants in a night class**, practical components may be **rescheduled to a day session.**
 - Other factors like trainer availability, site access, or safety requirements may also affect scheduling.
 - You will be notified in advance if a change is required and offered alternative options where possible.
-

Trainers & Support

- Your trainer is here to help – feel free to ask questions.
 - Admin staff are available during business hours, but urgent issues can be raised with your trainer.
-

Class Cancellations

- If we ever need to cancel or reschedule a class, we'll contact you as early as possible by phone or email.
-

Fees & Deals

- Standard fee pricing applies unless otherwise advertised.
 - Bundling courses? Ask us about our special rates!
-

Need Help?

Contact us anytime: **Phone:** 1300 881 842 or 0414 013 014

Email: admin@fhv.edu.au

Website: www.fhv.edu.au

We're here to make your night class experience smooth and successful!